


WHITTLEBURY
BUSINESS & EVENTS



Please arrive a maximum of 15 minutes prior to your appointment time



Please make your way to the meeting point as identified by your planner. This will either be the main hotel reception, Atrium or Orangery



On arrival you will be required to complete a track and trace process as recommended by government guidelines; this is a simple process that involves scanning a QR code and completing a few lines of information from your mobile device or tablet



We will be operating a non-contact temperature checking scan on arrival to give further peace of mind to our visitors



Always maintain social distance where possible, in line with government advice, and read and take note of any signage that is available



Use hand sanitisers available prior to your visit and prior to leaving the venues



Maximum of 2 people to attend the viewing appointment, unless agreed otherwise prior to your visit



Do not shake hands with your planner



Your planner will show you around and open doors for you as required – please where possible do not touch door handles and items onsite



You will leave with a Whittlebury Park bag that you collect on departure – please note these have been prepared 72 hours prior to your visit



If you arrive late it may not be possible for us to carry out the appointment and a new time will need to be scheduled. If you are delayed please call ahead to advise - 01327 857857



Please be prepared to be able to take notes, as we will be unable to provide you with stationery to do so



We look forward to welcoming you to Whittlebury Park